Checklist for Graduates

Congratulations, prospective graduate! Below you will find everything you need to take care of for graduation in one convenient place. If you have any questions, please don't hesitate to reach out to Mr. Beyer at tbeyer@cassatahs.org.

Graduation Requirements

- ☐ Complete all coursework no later than **Friday, December 4, 2026**.
- ☐ Pay all tuition and fees, including the $100 graduation fee, in FACTS.
- ☐ Take the TABE *or* TSI.
- ☐ Complete and submit all requirement community service hours to Mrs. Hamilton.

Prepare for Graduation Ceremonies

- ☐ Complete and return the required form to Mr. Beyer check out your cap and gown for senior portraits. (*optional*)
- ☐ Return graduation form to Mr. Beyer by **December 4, 2026**.
- ☐ Pick up your cap and gown from Mr. Beyer once all coursework is completed.
- ☐ Send 7 to 10 baby photos to Mr. Beyer by **December 4, 2026** for the slideshow at the reception.
- ☐ Review the graduation attire guidelines at cassatahs.org/graduation and ensure what you plan to wear to the robing and graduation ceremonies is appropriate.
- ☐ If you wish to decorate your cap, reach out to Mr. Beyer to receive prior approval for your design by **December 4, 2026**. (*optional*)

Scholarships

- ☐ Complete the Stephen Breen Memorial Foundation Scholarship application and send to Mrs. Hamilton no later than **December 1, 2026**.
- ☐ Speak with Mr. Beyer or Mrs. Hamilton about other scholarship opportunities that may apply to you.

Other Required Tasks

- ☐ Return all Cassata-owned books.
- ☐ Send copies of all college acceptance letters to Mr. Beyer.
- ☐ Send copies of all scholarship/financial aid offer letters to Mr. Beyer.
- ☐ Send copies of all SAT/ACT/CLT score reports to Mr. Beyer.